

# ASPEN PARK METROPOLITAN DISTRICT

## REGULAR BOARD MEETING

### AGENDA

<b>Board of Directors:</b>	<b>Term Expires:</b>
Sam Sours, President	May 2018
Dennis Shirilla, Vice President	May 2020
Nicole Davidson, Secretary/Treasurer	May 2020
Eli Martinez, Asst. Secretary/Treasurer	May 2018
Bill Bates, Asst. Secretary/Treasurer	May 2018

**DATE:** Tuesday, February 21, 2017

**TIME:** 12:00 p.m.

**LOCATION:** White Bear Ankele Tanaka & Waldron, PC  
2154 E. Commons Avenue, Ste. 2000  
Centennial, CO 80122

- I. Call to Order/Declaration of Quorum
- II. Director Qualifications/Disclosure Matters
- III. Discuss Potential Future Board Candidates – Director Sours

#### **CONSENT AGENDA (Section IV –X)**

Consent Agenda - The items listed below are a group of items to be acted on with a single motion and vote by the Board to expedite the handling of certain matters. The Board has received the information on these matters prior to the meeting. An item may be removed from the consent agenda to the regular agenda, if desired, by any Board member. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.

- IV. Review/Approve Minutes of the November 15, 2016 Regular Meeting (enclosed)
- V. Engineering/ Construction Items
  - A. Ratify Letters to Tenants Regarding Water usage (enclosed)
  - B. Approve JVA's Updated Billing Rates for 2017 (enclosed)
  - C. Other (enclosed)
- VI. Operations/Maintenance Items
  - A. Accept October 17, 2016 Inland Potable Services Storage Tank Inspection Report (enclosed)

- B. Other (enclosed)
- VII. Financial Items
- A. Ratify Approval of Current and Prior Claims Totaling \$118,349.99 (enclosed)
  - B. Ratify Approval of Directors' Fees
  - C. Accept Final 2017 Budget (enclosed)
  - D. Approval of CliftonLarsonAllen LLP Cash Access Addendum (enclosed)
- VIII. Manager's Items
- A. Accept BCWA Information (enclosed)
  - B. Ratify 2017 Insurance Policy (enclosed)
- IX. Attorney's Items
- A. Approve Resolution No. 2017-02-16, Designating the District's 24-Hour Posting Locations (enclosed)
  - B. Approve Eight Amendment to Independent Contractor Agreement with Cummins Rocky Mountain, LLC (enclosed)
- X. Director's Items

**DISCUSSION AGENDA (Section XI -XIX)**

- XI. Aspen Park Station Updates – Director Davidson
- A. Leasing Status
  - B. Other
- XII. Engineering Items
- A. 2017 Capital Improvements Update – Michael Katalinich
  - B. Discuss Aspen Park Metropolitan District Irrigated Areas (enclosed)
  - C. Other

XIII. Operations/Maintenance Update – Bob Clodfelter/Mark Cleaveland

- A. Discuss January Water Accounting Results (enclosed)
- B. Status of Installation of Smart Water Meters
- C. Status of Wastewater Influent Issues
- D. Other

XIV. Attorney Items

- A. Approve Resolution Amending the District’s Rules and Regulations (enclosed)
- B. Discuss Residential Assessment Ratio Change for 2018 (enclosed)

XV. Manager’s Items

- A. Discuss Water Rights Accounting and Reporting Process
- B. Website Updates
- C. SDA Annual conference September 13 – 15, Keystone – Call for Presentations
- D. Other

XVI. Financial Items

- A. Review December 31, 2016 Financial Statements and February 2017 Cash Position Report (enclosed)
- B. PIF Collection Report (enclosed)
- C. Sales Tax Collection Update
- D. Status of 2016 Audit
- E. Other

XVII. Director’s Items

- A. Eye on Water Irrigation Management System (enclosed)
- B. Confirm Quorum for May 16, 2017 Regular Meeting

XVIII. Other Business

XIX. Adjournment

**The Next Regular Board Meeting is Tuesday, May 16, 2017 at 12:00 p.m. at White Bear Ankele Tanaka & Waldron, PC, 2154 East Commons Avenue, Suite 2000, Centennial, CO**