**TOLLGATE CROSSING METROPOLITAN DISTRICT NO. 2**

**REGULAR MEETING**

**AGENDA**

**Board of Directors Office Term Expiration**

Richard Martinez President May 2020

Shelly Gregory Vice-President May 2018

Brian K. Matise Secretary/Treasurer May 2018

Doug Webb Asst/Secretary May 2018

Vacant Asst/Secretary May 2020

**DATE: Tuesday, February 28, 2017**

**TIME: 6:30 p.m.**

**PLACE: Tollgate Crossing Community Center**

**24625 East Bellewood Drive**

**Aurora, CO 80016**

1. Call to Order and Approve Agenda

2. Declaration of Quorum/Director Qualifications/Disclosure Items

3. Public Forum

1. Public Comment (items not on the agenda)

4. **CONSENT AGENDA (Note: All items listed under Consent Agenda are considered to be routine and will be approved by one motion and vote. There will be no separate discussion of these items unless a Board member or a member of the audience so requests.) Brief Discussion – If discussion is needed in detail, specific item will be moved to appropriate place in agenda.**

* Review and Approve Minutes of the January 24, 2017 Regular Board Meeting (enclosed)
* Review Cash Position Schedule Report (enclosed)
* Legal Report (enclosed)
* Collections Report (to be distributed via email)

**DISCUSSION AGENDA**

5. Discuss Board Vacancy and Letters of Interest and Consider Appointment of Director (enclosed)

6. Vendor Matters

1. Front Range Recreation

1. LandTech Landscape
   1. Monthly Landscape Report (enclosed)
   2. Update on Park Maintenance
   3. Winter Watering Proposal for February - March in the amount of $\_\_\_(enclosed)
   4. Update on ET Controllers

7. Financial Matters

1. Review and Accept Unaudited Financial Statements as of January 31, 2017 (enclosed)

B. Review and Consider Approval of Claims (enclosed)

8. Manager’s Items

1. Bi-Monthly Billing Statement Newsletter Insert

1. Update on Signs for Hanging Post

C. Update on Monument Lights Maintenance

D. Update on Clubhouse

* 1. Inspections
  2. Cleaning Supplies
  3. Vacuum Purchase
  4. Sewer Smell

E. Update on Holiday Lighting

1. Mountain High Specialty Lighting (enclosed)
2. Xmas Lights (proposal not received)
3. ?

1. Update on Map

1. Update on Snow Plowing Damage on Progress

9. Legal Matters

1. Update on City of Aurora Land Conveyance (enclosed)

1. Update on Tree Line Strip on Haleyville Street Maintenance Easement

1. Update on Easement from School for Tree Line Strip

1. Update on Easement for 6B Section
2. Consider Approval of 2016 Annual Report (enclosure)
3. Consider Approval of Utility Easement to the City of Aurora (enclosure)

10. Directors’ Matters

11. Confirm Next Board Meeting

A. Confirm Quorum for March 28, 2016 Regular Meeting

12. Adjournment

Information Items:

Parking Lot Issues:

* Discussion on Waterline Connection for Cherry Creek School District
* Furniture Bid from Front Range Recreation in the amount of $12,164.80 – tabled until April
* Kiddie Pool Renovations

**NEXT MEETING:**

**The next meeting to be a Regular Meeting held on Tuesday, March 28, 2017 at 6:30 pm at the**

**Tollgate Crossing Community Center, 24625 East Bellewood Drive, Aurora, Colorado, 80016.**