

HIGHLANDS METROPOLITAN DISTRICT NO. 3

ORGANIZATIONAL MEETING

1125 17th Street, Suite 2100

Denver, CO 80202

Wednesday, January 25, 2017 – 10:00 a.m.

Barry Talley	Term to May 2020
Linda Talley	Term to May 2020
James Spehalski	Term to May 2020
Vacant	Term to May 2018
Vacant	Term to May 2018

Agenda

1. Call to Order
2. Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures
3. Approval of Agenda
4. Appointment of Officers
5. Public Comment-Members of the public may express their views to the Boards on matters that affect the Districts. Comments will be limited to three (3) minutes.
6. Organizational Matters
 - a. Consider Adoption of Organizational Administrative Matters Resolution (**enclosure**)
 - b. Consider Adoption of Resolution Establishing Meeting Location and Dates (**enclosure**)
 - c. Consider Adoption of Resolution Designating District's 24-Hour Posting Location (**enclosure**)
 - d. Consider Adoption of Indemnification Resolution (**enclosure**)
 - e. Consider Approval of Public Records Policy (**enclosures**)
 - f. Consider Approval of Special District Records Retention Policy (**enclosure**)
 - g. Approve and Ratify Special District Public Disclosures/Notices
 - i. Disclosure re Debt and Taxes § 32-1-104.8, C.R.S. (**enclosures**)
 - ii. Special District Transparency Notice § 32-1-809, C.R.S. (**enclosure**)
7. Liability Management
 - a. Discuss Director Liability Issues
 - b. Confirm Director Bonds (**enclosures**)
 - c. Consider Approval of Resolution Approving an IGA with CSD Property and Liability Pool Insurance (**enclosures**)
 - d. Consider Approval of Property and Liability Insurance from the CSD Property and Liability Pool for the Remainder of 2017
 - e. Consider Approval of SDA Membership (**enclosure**)
 - f. Consider Approval of Agency Services Agreement with T. Charles Wilson Insurance Services (**enclosures**)

8. Engagement of Consultants
 - a. Consider Approval of Engagement of WHITE BEAR ANKELE TANAKA & WALDRON, Attorneys at Law as District General Counsel (**enclosures**)
 - b. Consider Approval of Engagement of Simmons & Wheeler as District Accountant (**to be distributed**)
 - c. Discuss Engagement of Bond Counsel
 - d. Discuss Engagement of Other Consultants

9. Legal Matters
 - a. Consider Approval of Resolution Concerning Authorization for Approval of Contracts and Payment of Claims (**enclosure**)
 - b. Consider Approval of Intergovernmental Agreement between Highlands Metropolitan District No. 3 and the City and County of Broomfield pursuant to the District's Service Plan (**enclosure**)
 - c. Consider Approval of Funding and Reimbursement Agreement with Vista Highlands, LLC (**enclosure**)
 - d. Consider Approval if Infrastructure Acquisition and Reimbursement Agreement with Vista Highlands, LLC (**enclosure**)

10. Financial Matters
 - a. Discuss Status of Federal Employer Identification Numbers, Colorado Sales Tax Exemption Numbers, and PDPA Numbers (**enclosure**)
 - b. Conduct 2017 Budget Hearing and Consider Adoption of Resolution to Adopt 2017 Budget (**enclosure**)
 - c. Discuss Payment or Waiver of Director Fees
 - d. Set 2017 Budget Hearings
 - e. Consider Authorization to Open Bank Account and Assign Signatories

11. Other Business
 - a. Next Meeting

12. Adjourn