

**ORGANIZATIONAL MEETING
POMPONIO TERRACE METROPOLITAN DISTRICT**

December 12, 2016 at 10:00 a.m.
2154 E. Commons Ave., Suite 2000, Centennial, CO 80122

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|-------------------------|------------------|
| Thomas Morton, Director | Term to May 2020 |
| James Merlino, Director | Term to May 2020 |
| Diana Adams, Director | Term to May 2020 |
| Vacant | Term to May 2018 |
| Vacant | Term to May 2018 |

Agenda

1. Call to Order/Declaration of Quorum
2. Conflict of Interest Disclosures
3. Approval of Agenda
4. Appointment of Officers
5. Affidavits of Qualification/ Oaths
6. Public Comment-Members of the public may express their views to the Board on matters that affect the Districts. Comments will be limited to three (3) minutes.
7. Organizational Matters
 - a. Consider Adoption of Organizational Administrative Matters Resolution (**enclosure**)
 - b. Consider Adoption of 2017 Annual Administrative Resolution (**enclosure**)
 - c. Consider Adoption of Resolution Establishing Meeting Location and dates (**enclosure**)
 - d. Consider Adoption of Resolution Designating the 24-hour Notice Posting Place (**enclosure**)
 - e. Consider Adoption of Indemnification Resolution (**enclosure**)
 - f. Consider Adoption of Public Records Policy (**enclosure**)
 - g. Consider Adoption of Records Retention Policy (**enclosure**)
 - h. Consider Approval of Special District Public Disclosures/Notices
 - i. Disclosure re Debt and Taxes § 32-1-104.8, C.R.S. (**enclosure**)
 - ii. Special District Transparency Notice § 32-1-809, C.R.S. (**enclosure**)
8. Liability Management
 - a. Discuss Director Liability Issues and Memorandum (**enclosure**)
 - b. Consider Adoption of Resolution Approving an IGA with SDA Property and Liability Pool Insurance and SDA Membership (**enclosure**)
 - c. Consider Approval of Agency Services Agreement with T. Charles Wilson Insurance Services (**enclosure**)
 - d. Consider Approval of Property and Liability Insurance from the SDA Property and Liability Pool (**enclosure**)

9. Engagement of Consultants

- a. Consider Engagement of WHITE BEAR ANKELE TANAKA & WALDRON, Attorneys at Law as General Counsel (**enclosure**)
- b. Consider Engagement of Bond Counsel
- c. Consider Engagement of District Manager
- d. Consider Engagement of CliftonLarsonAllen, LLC for Accounting Services (**enclosure**)
- e. Consider Engagement of Engineering

10. Legal Matters

- a. Consider Adoption of Resolution Concerning Authorization for Approval of Contracts and Payment of Claims (**enclosure**)
- b. Consider Approval of Funding and Reimbursement Agreement (**enclosure**)
- c. Consider Approval of Infrastructure Acquisition Agreement (**enclosure**)
- d. Discussion Regarding Intergovernmental Agreement with Crestview Water and Sanitation District Regarding Water and Sanitation Services (**enclosure**)

11. Financial Matters

- a. Federal Employer Identification Numbers, Colorado Sales Tax Exemption Numbers, and PDPA Numbers (**enclosure**)
- b. 2016 Budget Hearing/Adoption of Budget Resolution (**enclosure**)
- c. 2017 Budget Hearing/Adoption of Budget Resolution (**enclosure**)
- d. Consider Approval to Establish Bank Accounts, Signers on the Account

12. Other Business

- a. Next Meeting

13. Adjourn