

**JOINT REGULAR MEETING**  
**SADDLE ROCK SOUTH METROPOLITAN DISTRICT NOS. 1, 2, 3 & 4**

6800 South Liverpool Street, Suite A  
Aurora, Colorado  
November 10, 2016  
2:30 P.M.

**Board of Directors District No. 1**

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|---------------------------------------|-----------------------|
| Michael A. Sheldon, President         | Term Expires May 2018 |
| Kathleen Sheldon, Secretary           | Term Expires May 2018 |
| Carol Bransfield, Treasurer           | Term Expires May 2020 |
| Rodney A. Alpert, Assistant Secretary | Term Expires May 2020 |
| Tanya Alpert, Assistant Secretary     | Term Expires May 2018 |

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**Board of Directors District No. 2**

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|------------------------------|-----------------------|
| Howard Johnson, President    | Term Expires May 2018 |
| Donald Langley, Treasurer    | Term Expires May 2018 |
| Michael Hauschild, Secretary | Term Expires May 2018 |
| VACANT                       | Term Expires May 2020 |
| VACANT                       | Term Expires May 2020 |

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**Board of Directors District No. 3**

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|---------------------------------------|-----------------------|
| Michael A. Sheldon, President         | Term Expires May 2018 |
| Kathleen Sheldon, Secretary           | Term Expires May 2018 |
| Debbie Hill, Assistant Secretary      | Term Expires May 2018 |
| Carol Bransfield, Treasurer           | Term Expires May 2020 |
| Rodney A. Alpert, Assistant Secretary | Term Expires May 2020 |

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**Board of Directors District No. 4**

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|---------------------------------------|-----------------------|
| Michael A. Sheldon, President         | Term Expires May 2018 |
| Kathleen Sheldon, Secretary           | Term Expires May 2018 |
| Marie B. Hensler, Assistant Secretary | Term Expires May 2018 |
| Carol Bransfield, Treasurer           | Term Expires May 2020 |
| Rodney A. Alpert, Assistant Secretary | Term Expires May 2020 |

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AGENDA

1. Call to Order
2. Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures
3. Approval of Agenda
4. Public Comment (Regarding Items Not Otherwise on the Agenda)
5. Consent Agenda Items (These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested, in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda)
  - a. Approval of Board Meeting Minutes from September 8, 2016 Joint Regular Meeting (**enclosure**)
  - b. Ratification of Claims for October 2016 (\$150,688.50) (**enclosure**)
  - c. Consider Claims for November 2016 (\$34,006.96) (**enclosure**)

- d. Consider Acceptance of Unaudited Financial Statements as of September 30, 2016 (to be distributed)
- e. Ratification of Operations Payables (September 9, 2016 – November 10, 2016) (\$108,052.31) (**enclosure**)
- f. Ratification of Independent Contractor Agreement with Keesen Landscape Management, Inc. for Holiday Lighting for 2016 Holiday Season (**enclosure**)
- g. Consider Approval of Independent Contractor Agreement with New Visions LM, LLC for Handyman Services (**enclosure**)
- h. Consider Approval of Independent Contractor Agreement with Front Range Recreation, Inc. for Pool Management Services (**enclosure**)
- i. Consider Approval of Second Amendment to Independent Contractor Agreement with Horticultural Specialists, Inc. for Tree Maintenance, Mosquito Control, and Winter Watering Services (**enclosure**)
- j. Consider Approval of Independent Contractor Agreement with Keesen Landscape Management, Inc. for 2017 Landscape Maintenance Services (**enclosure**)
- k. Consider Approval of Termination of Agreement with M&D Maintenance, LLC for District Maintenance Services (**enclosure**)
- l. Consider Adoption of Resolution No. 2016-11-01: Joint Annual Administrative Matters Resolution (**enclosure**)
  - i. Regular Meeting Dates for 2017: Every Other Month, Starting in January, on the Second Thursday at 2:30 P.M. (schedule set forth below)
- m. Consider Adoption of Resolution No. 2016-11-02: Establishing Guidelines for the Processing and Collection of Delinquent Fees and Charges (**enclosure**)
- n. Consider Engagement of L. Paul Goedecke, P.C. for 2016 Audits (no change in scope or fee) (to be distributed)
- o. Consider Approval and Renewal of Consultant Agreements for 2017 Services (copies of all agreements available upon request; no changes in scope or fees unless otherwise noted):
  - i. Summit Management & Consulting Services, LLC for District Management Services
  - ii. Summers and Associates, LLC for Construction Management Services
  - iii. Metropolitan District Public Safety Group, LLC for Security Services
  - iv. Simmons & Wheeler, P.C. for Accounting Services
  - v. WHITE BEAR ANKELE TANAKA & WALDRON, Attorneys at Law, for General Counsel Services
  - vi. @ Yur Service, LLC for Handyman Services

- vii. Tatyana Golyansky for Clubhouse Cleaning Services
- viii. Key-Rite Security Lock & Safe, Inc. for Security System and Monitoring Services
- ix. WYOCO Erosion Control, Inc. for Erosion Control Services
- x. Horticultural Specialists, Inc. for Tree Maintenance and Mosquito Control Services

6. Financial Matters

- a. Conduct Public Hearings on 2016 Budget Amendments and Adoption of Resolution Nos. 2016-11-03 (District No. 2), 2016-11-04 (District No. 3), and 2016-11-05 (District No. 4) (**enclosures**)
- b. Conduct Public Hearings on 2017 Budgets and Adoption of Resolution Nos. 2016-11-06 (District No. 1), 2016-11-07 (District No. 2), 2016-11-08 (District No. 3), and 2016-11-09 (District No. 4) (**enclosures**)

7. Legal Matters

- a. Update on November 2016 Election

8. District Manager Report (**Enclosure** – Management Report)

- a. Review 2017 Operations Budget and Expenses (**enclosure**)
- b. Discuss 2016 Pool Report (**enclosure**)

9. Construction Manager Update

10. Security Update

- a. Update on Installation of Cameras on District Property
- b. Update on Parking Policy

11. Other Business

- a. Next Joint Regular Meeting: January 12, 2017 at 2:30 P.M.

12. Adjournment

**2017 Meeting Dates (all at 2:30 P.M.)**

**January 12, 2017**

**March 9, 2017**

**May 11, 2017**

**July 13, 2017**

**September 14, 2017**

**November 9, 2017 (Budget Hearings)**