

AVIATION STATION NORTH METROPOLITAN DISTRICT NO. 5

141 Union Boulevard, Suite 150
Lakewood, Colorado 80228-1898
Tel: 303-987-0835 · 800-741-3254
Fax: 303-987-2032

NOTICE OF A RECONVENED SPECIAL MEETING AND AGENDA

<u>Board of Directors</u>	<u>Office</u>	<u>Term/Expires</u>
Susan Stanton	President	2020/May 2020
Conan Blakemore	Treasurer	2018/May 2018
VACANT		2018/May 2018
VACANT		2020/May 2018
VACANT		2020/May 2018
Lisa A. Johnson	Secretary	

DATE: **December 2, 2016**
TIME: 10:00 a.m.
PLACE: Special District Management Services, Inc.
 141 Union Boulevard, Suite 150
 Lakewood, CO 80228

I. ADMINISTRATIVE MATTERS

- A. Present Disclosures of Potential Conflicts of Interest.

- B. Approve Agenda and confirm location of meeting and posting of notices.

- C. Review and approve Minutes from the July 18, 2016 Special Meeting (enclosure).

II. FINANCIAL MATTERS

- A. Review and ratify approval of payment of claims for the periods ending as follows (enclosures):

Fund	Period ending Aug. 15, 2016	Period ending Sept. 19, 2016	Period ending Oct. 17, 2016
General	\$ 10,148.31	\$ 2,106.36	\$ 2,069.47
Debt Service	\$ -0-	\$ -0-	\$ -0-
Capital Projects	\$ -0-	\$ -0-	\$ -0-
Total Claims	\$ 10,148.31	\$ 2,106.36	\$ 2,069.47

- B. Review and approve payment of claims through the period ending November 10, 2016 as follows (to be distributed):

General Fund:	\$
Debt Service Fund:	\$
Capital Projects Fund:	\$
Total:	\$ <u> </u>

- C. Review and accept unaudited financial statements for the period ending September 30, 2016 (enclosure).
-

- D. Conduct Public Hearing to consider Amendment to the 2016 Budget. Consider adoption of Resolution No. 2016-12-01 to Amend 2016 Budget.
-

- E. Conduct Public Hearing on the proposed 2017 Budget and consider adoption of Resolution No. 2016-12-02 Adopting Budget, Imposing Mill Levy and Appropriating Funds (2017) (for General Fund _____, Debt Services Fund _____, and Other Fund(s) _____ for a total mill levy of _____) (enclosures – preliminary assessed valuation, draft 2016 Budget, and Resolution).
-

- F. Consider authorizing the District Accountant to prepare and sign the DLG-70 Mill Levy Certification form for certification to the Board of County Commissioners and other interested parties.
-

- G. Consider appointment of District Accountant to prepare and file the Application for Exemption from audit for the year ended 2015 or solicit proposals to prepare the 2016 audit.
-

III. LEGAL MATTERS

- A. Consider adoption of Annual Administrative Resolution (enclosure).
-

1. Discuss 2017 Regular Meeting Dates.
-

- B. Consider approval of Independent Contractor Agreement with Special District Management Services, Inc. for District Management Services (enclosure).
-

- C. Ratify approval of Assignment and Assumption of Leases Agreement (enclosure).
-

IV. OTHER BUSINESS

- A. Conduct annual meeting for property owners and overlapping entities (enclosure – Notice of Meeting published October 5, 2016)
-

V. ADJOURNMENT **THERE ARE NO MORE REGULAR MEETINGS SCHEDULED FOR 2016.**

Informational Enclosure:

- SDMS, Inc. – 2017 Rate Increase Memorandum