

REGULAR MEETING
NORTH PARK HOSPITAL DISTRICT
North Park Medical Center Conference Room
350 McKinley Street
Walden, Colorado
November 3, 2016
5:00 P.M.

Board of Directors

Naida "Tootie" Crowner, President	Term to May 2018
Don Blandin, Vice President	Term to May 2018
Timothy Demoret, Treasurer	Term to May 2020
Deborah Willford, Assistant Secretary	Term to May 2018
Jane Bingham, Assistant Secretary	Term to May 2020

NOTICE OF REGULAR MEETING AND AGENDA

1. Call to Order
2. Declaration of Quorum/Disclosure of Conflicts of Interest
3. Approval of Agenda
4. Public Comments - Members of the public may express their views to the Board on matters that affect the District on items not otherwise on the agenda. Comments will be limited to three (3) minutes.
5. Consent Agenda (items on the consent agenda are intended to be approved without discussion or individual motion. Upon separate motion, items requiring further discussion will be removed from the consent agenda)
 - a. Approval of Minutes from August 4, 2016 Regular Meeting (**enclosure**)
 - b. Ratification and Approval of Bills/Claims for Periods Ending August 31 and September 30 (**enclosure**)
 - c. Approval of Bills/Claims for period ending October 31 (**to be distributed**)
 - d. Acceptance of Unaudited Financial Statements as of September 30, 2016 (**enclosure**)
 - e. Approval of Second Amendment to Member Handbook for Mandatory Wellness Checks (**enclosure**)
 - f. Approval of Job Description for Part-Time EMT Position (**enclosure**)
 - g. Approval of Preparation of Audit Exemption for 2016
 - h. Approval of Insurance for Data Breach and Privacy Security Liability (**enclosure**)
 - i. Adoption of Resolution No. 2016-11-01: 2017 Annual Administrative Resolution (**enclosure**)
 - j. Adoption of Resolution No. 2016-11-02: Establishing Guidelines for the Processing and Collection of Delinquent Fees and Charges (**enclosure**)
 - k. Approval of Schilling & Company, Inc. Engagement Letters for Accounting, Budget and Audit Exemption Services (**enclosures**)

6. Financial Matters (**Enclosure** – Report from Billing Clerk)
 - a. Conduct Public Hearing on 2017 Budget and Adoption of Resolution No. 2016-11-03 (**enclosure**)
 - b. Discuss Back Country Assistance Fee and Definition and Application of Same
 - c. Discuss Transports Between Patient Homes and Clinic
 - d. Discuss Completion of Patient Reports
 - e. Consider Sponsorship for MASA Medical Transport Solutions (**enclosure**)

7. Staff Reports and Updates:
 - Correspondence (Donna)
 - Bookkeeper & Payroll Clerk (Donna)
 - Billing and Collections Clerk
 - Ambulance Supervisor (Jim)
 - Administrative Supervisor (Becky)
 - Ambulance Crew
 - Medical Director (Dr. Telck)
 - Privacy Officer (Director Blandin)
 - Information Security Officer (Director Bingham)

8. Legal Matters
 - a. Update on November Election for Waiver of 5.5% Limitation and Education Efforts for Same
 - b. Discuss and Consider Approval of Conveyance of Search and Rescue Building to County (**enclosures**)

9. Employee/Personnel Matters (Executive Session - §24-6-402(4)(f), C.R.S.)
 - a.

10. Executive Session Matters (§§24-6-402(4)(b), (e) and (f), C.R.S.) (if necessary)
 - a.

11. Other Business
 - a. Next Meeting—February 2, 2017 at 5:00 P.M.

12. Adjournment