

**REGULAR MEETING  
CARRIAGE HILLS METROPOLITAN DISTRICT**

Technology Room  
Carbon Valley Academy  
4040 Coriolis Way  
Frederick, Colorado 80504  
October 20, 2016  
6:00 P.M.

---

Aaron Grant, President	Term to May 2020
Doug Grant, Secretary/Treasurer	Term to May 2020
JoAnna Grant, Assistant Secretary	Term to May 2018
Andrew Grant, Assistant Secretary	Term to May 2018
Anna Grant, Assistant Secretary	Term to May 2018

---

AGENDA

1. Call to Order
2. Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosure
3. Approval of Agenda
4. Public Comment (Items Not on the Agenda)
5. **Consent Agenda** (These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested, in which event the item will be removed from the Consent Agenda and considered in the regular agenda).
  - a. Approval of Board Meeting Minutes from the April 18, 2016 Special Meeting (**enclosure**)
  - b. Approval of Claims as of October 20, 2016 (**enclosure**)
  - c. Ratification of Unaudited Financial Statements as of September 30, 2016 (**enclosure**)
  - d. Adoption of Resolution No. 2016-10-01: 2017 Administrative Matters Resolution (**enclosure**)
    - i. Regular Meeting Dates for 2017: March 23, 2017 and October 19, 2017 at 6:00 pm.
  - e. Adoption of Resolution No. 2016-10-02: Establishing Guidelines for the Processing and Collection of Delinquent Fees and Charges (to be distributed)
  - f. Ratification of Change Order No. 4, with a Net Increase of \$750.00 from Asphalt Specialties Co. Inc. (**enclosure**)
  - g. Approval and Renewal of Consulting Agreements for 2017 Services (copies of full agreements available upon request; no changes in fees proposed unless otherwise noted):
    - i. WHITE BEAR ANKELE TANAKA & WALDRON, Attorneys at Law, for General Counsel Services
    - ii. Lamp Rynearson & Associates, Inc. d/b/a TZA Water Engineers for Engineering Services (Approval of Third Addendum - updated rate schedule)
    - iii. Centennial Consulting Group, LLC for District Management, Accounting and Billing Services (Approval of Independent Contractor Agreement – new rate schedule added)
  - h. Approval of Independent Contractor Agreement for Snow Removal Services for 2016-2017 Winter Season with Elite Industries, Inc. (**enclosure**)

- i. Approval of Independent Contractor Agreement for Landscape Maintenance Services for 2017 with Elite Industries, Inc. (to be distributed)
  - j. Ratify Approval of First Addendum to Independent Contractor Agreement for Landscape Installation with Elite Industries, Inc. (**enclosure**)
  - k. Ratify Approval of Second Addendum to Independent Contractor Agreement for General Engineering Services with Lamp Rynearson & Associates Inc. (**enclosure**)
6. **Construction Matters**
- a. Discuss Status of Landscaping Projects along Frederick Way Landscaping Tracts
  - b. Discuss Status of Filing No. 2 Improvements
7. **Financial Matters**
- a. Conduct Public Hearing on 2016 Amended Budget and Adoption of Resolution No. 2016-10-03 (**enclosure**)
  - b. Conduct Public Hearing on 2017 Budget and Adoption of Resolution No. 2016-10-04 (**enclosure**)
8. **Management Matters**
- a.
9. **Legal Matters**
- a. Discuss Status of Plat Amendment for Redesignation of Operation and Maintenance Obligations
  - b. Consider Approval of Easement Deed for Frederick Way Right-Of-Way Landscaping (**enclosure**)
  - c. Consider Approval of Easement for 6679 ½ 14<sup>th</sup> Street (**enclosure**)
  - d. Discuss provision of covenant enforcement services for Carriage Hills Filing No. 2 Amendment A Replat 1
10. **Other Business**
11. Adjournment