

**SPECIAL MEETING
CARRIAGE HILLS METROPOLITAN DISTRICT**

Technology Room
Carbon Valley Academy
4040 Coriolis Way
Frederick, Colorado 80504
October 22, 2015
6:00 P.M.

Aaron Grant, President	Term to May 2016
Doug Grant, Secretary/Treasurer	Term to May 2016
JoAnna Grant, Assistant Secretary	Term to May 2018
Andrew Grant, Assistant Secretary	Term to May 2018
Anna Grant, Assistant Secretary	Term to May 2018

AGENDA

1. Call to Order
2. Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosure
3. Approval of Agenda
4. Public Comment (Items Not on the Agenda)
5. **Consent Agenda** (These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested, in which event the item will be removed from the Consent Agenda and considered in the regular agenda).
 - a. Approval of Board Meeting Minutes from the May 20, 2015 Special Meeting (**enclosures**)
 - b. Consider Ratification of Unaudited Financial Statements as of August 31, 2015 (**enclosure**)
 - c. Consider Adoption of Resolution No. 2015-10-01: 2016 Administrative Matters Resolution (**enclosure**)
 - i. Regular Meeting Dates for 2016: March 24, 2016 and October 20, 2016 at 6:00 P.M.
 - d. Consider Adoption of Resolution No. 2015-10-02: Resolution Regarding Election (**enclosure**)
 - e. Consider Adoption of Resolution No. 2015-10-03: Establishing Guidelines for the Processing and Collection of Delinquent Fees and Charges (**enclosure**)
 - f. Consider Adoption of Resolution No. 2015-10-04: Second Amended and Restated Resolution Concerning the Imposition of Operations and Development Fees (**enclosure**)
 - g. Consider Ratification of Change Order No. 1, with a Net Decrease of \$9,695.00 from Asphalt Specialties Co. Inc. (**enclosure**)
 - h. Consider Approval and Renewal of Consulting Agreements for 2016 Services (copies of full agreements available upon request; no changes in fees proposed unless otherwise noted):
 - i. WHITE BEAR ANKELE TANAKA & WALDRON, Attorneys at Law, for General Counsel Services
 - ii. Lamp Rynearson & Associates, Inc. d/b/a TZA Water Engineers for Engineering Services

6. **Construction Matters**
 - a. Discuss Status of Filing No. 1 Street Surface Overlay Project
 - b. Discuss Status of Landscaping Projects along Frederick Way Landscaping Tracts

7. **Financial Matters**
 - a. Conduct Public Hearing on 2015 Amended Budget and Adoption of Resolution No. 2015-10-05 (**enclosure**)
 - b. Conduct Public Hearing on 2016 Budget and Adoption of Resolution No. 2015-10-06 (**enclosure**)

8. **Management Matters**
 - a. Consider Ratification of Independent Contractor Agreement with Metro District Management, LLC for Management, Accounting and Billing Services (to be distributed)
 - b. Consider Approval of Termination Letter to Schilling & Co. for Accounting Services (to be distributed)
 - c. Consider Approval of Termination Letter to Summit Management and Consulting, LLC for Billing Services (to be distributed)
 - d. Consider Approval of Snow Removal Agreement for 2015-2016 Winter Season (to be distributed)
 - e. Consider Approval of Landscape Maintenance Agreement for 2016 (to be distributed)

9. **Legal Matters**
 - a. Consider Acceptance of Filing No. 2 Tracts and Public Improvements from Lorson South Land Corporation and Consider Issuance of Letter of Acceptance for Same
 - b. Consider Acceptance of Quit Claim Deed from Carriage Hills Homeowners Association for Filing No. 1 Tracts within District (to be distributed)
 - c. Consider Acceptance of Quit Claim Deed from Carriage Hills Development, Inc. for Filing No. 1 Tracts within District (to be distributed)
 - d. Discuss Status of Plat Amendment for Redesignation of Operation and Maintenance Obligations

10. **Other Business**

11. Adjournment