

# PAINT BRUSH HILLS METROPOLITAN DISTRICT

## Administrative Offices

141 Union Boulevard, Suite 150  
Lakewood, Colorado 80228-1898  
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### NOTICE OF REGULAR MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expires:</u>
Kim Griffin	President	2018/May 2018
Calvin Pollard	Vice President	2016/May 2016
Doug Burrer	Treasurer	2016/May 2016
Floyd Roberts	Assistant Secretary	2018/May 2018
John Bruszenski	Assistant Secretary	2016/May 2016

DATE: September 17, 2015  
TIME: 7:00 p.m.  
PLACE: Paint Brush Hills Metropolitan District Office  
9830 Liberty Grove Drive  
Falcon, Colorado 80831

#### I. ADMINISTRATIVE MATTERS

- A. Present Disclosures of Potential Conflicts of Interest.
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- B. Approve Agenda.
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- C. Public Comments. (For items not on the agenda only. Comments limited to 3 minutes per person and are taken in order listed on the sign-in sheet).
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- D. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

- Acknowledge Manager's Report (enclosure).
  - Acknowledge Staff Report (enclosure).
  - Acknowledge Operations Report (enclosure).
  - Approve Minutes of the August 20, 2015 Regular Meeting and the September 9, 2015 Special Meeting (enclosures).
  - Adopt revised Public Records Policy (enclosure).
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II. FINANCIAL MATTERS

- A. Review and approve the payment of claims for the period ending September 17, 2015, as follows (to be distributed):

General Fund:	\$
Debt Service Fund:	\$
Enterprise Fund:	\$
<b>Total:</b>	<u>\$</u>

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- B. Review and accept unaudited financial statements for the period ending August 31, 2015 (enclosure).
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- C. Discuss and consider draft 2016 Budget Priorities (enclosure).
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- E. Review and Acknowledge 2015 Budget Priorities (enclosure).
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- F. Discuss and consider setting date for Public Hearing to consider adoption of 2016 Budget (proposed date November 19, 2015).
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- G. Discuss and consider employee retirement plan.
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- H. Discuss delinquent accounts and set date for public hearing to consider adoption of a Resolution to certify delinquent accounts to County Treasurer for collection (proposed date is October 15, 2015).
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- I. Discuss and consider proposal from Osborn, Parsons & Rosacker for the conduct of the 2015 Audit (enclosure).
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III. LEGAL MATTERS

- A. Update on Londonderry Drive Landscape Easements.
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- B. Discuss and consider acceptance of Lorson South Land Corp Special Warranty Deed Conveying Scenic View at Paint Brush Hills Tract B to the District (enclosure).
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IV. ENGINEER MATTERS

- A. Discuss Engineer's Report (enclosure).
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- 1. Discuss status of Office & Shop Project (to be distributed).
    - a. Discuss and consider fees to El Paso County for Site Development and Regulation 1041 approvals, and submittal of Subdivision Exemption in the total amount of \$9,601.
  - 2. Discuss status of Storage Tank Inspections
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- 3. Discuss status of Well No. 7 Pilot Project (to be distributed).
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- 4. Discuss status of Dawson Well/Cherokee Pipeline/ Master Plan (to be distributed).
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- 5. Discuss status of Emergency Overflow Storage Capacity (Lift Station)
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V. OPERATIONS AND MAINTENANCE

- A. Discuss and consider Approval of Independent Contractor Agreement for Excavation and Pipeline Repair between J.C. Jones Excavation, LLC, and the District (to be distributed)

B. \_\_\_\_\_

VI. OTHER BUSINESS

A. \_\_\_\_\_

VII. EXECUTIVE SESSION (§§24-6-402(4)(b) and (e), C.R.S.) (if necessary)

- A. Meridian Service MD Replacement Plan, Upper Black Squirrel Creek Designated Ground Water Basin, Upper Black Squirrel Creek Ground Water Management District, El Paso County.
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VIII. ADJOURNMENT **THE NEXT REGULAR MEETING IS SCHEDULED FOR OCTOBER 15, 2015.**