

ASPEN PARK METROPOLITAN DISTRICT

REGULAR BOARD MEETING

AGENDA

Board of Directors:	Term Expires:
Sam Sours, President	May 2018
Dennis Shirilla, Vice President	May 2016
Michelle Roberts, Secretary/Treasurer	May 2016
Eli Martinez, Asst. Secretary/Treasurer	May 2016
Bill Bates, Asst. Secretary/Treasurer	May 2018

DATE: Tuesday, August 18, 2015

TIME: 12:00 p.m.

LOCATION: White Bear Ankele Tanaka & Waldron, PC
2154 E. Commons Avenue, Suite 2000
Centennial, CO 80122

- I. Call to Order/Declaration of Quorum
- II. Director Qualifications/Disclosure Matters

CONSENT AGENDA (Section III –IX)

Consent Agenda - The items listed below are a group of items to be acted on with a single motion and vote by the Board to expedite the handling of certain matters. The Board has received the information on these matters prior to the meeting. An item may be removed from the consent agenda to the regular agenda, if desired, by any Board member. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.

- III. Review/Approve Minutes of the May 19, 2015 Regular Board Meeting (enclosed)
- IV. Engineering/Construction Items
 - A. Accept 2016 Drinking Water Eligibility Survey and 2016 Wastewater Eligibility Survey (enclosed)
- V. Operations/Maintenance Items
 - A. Accept July 2015 Water Usage Tracking Report (enclosed)
 - B. Accept July 8, 2015, Response to State WQCD Inspection (enclosed)

VI. Financial Items

- A. Ratify Approval of May and June Claims Totaling \$113, 489.31 (enclosed)
- B. Approve July Claims \$41,641.24 and Directors' Fees \$461.75 (enclosed)
- C. Other

VII. Manager's Items

- A. Accept Referrals (enclosed)
- B. Accept BCWA Information (enclosed)
- C. Information Items (enclosed)

VIII. Attorney's Items

- A. Ratify and Approve Contractor Agreement with Scott Waneka, Inc., dba SWI Excavating for Exfiltration Gallery Automated Controls - \$7,900 (enclosed)
- B. Ratify and Approve Agreement with Mountain Peak Controls for Exfiltration Gallery Automated Controls - \$34,233 (enclosed)

IX. Directors Items

DISCUSSION AGENDA (Section X -XVIII)

X. NewQuest Epic Updates - John Marshall

- A. Leasing Status
- B. Other Items - Retail Space Inquiry (enclosed)

XI. Engineering Items

- A. Status of 2015 Capital Improvement Projects (enclosed)
- B. Discuss Underdrain Maintenance (enclosed)
- C. Water Rights Issues Update

XII. Operations/Maintenance Update - Bob Clodfelter/Mark Cleaveland

XIII. Financial Items

- A. Accept June 30, 2015 Financial Statements and August 13, 2015 Cash Position Report (enclosed)
- B. Discuss Debt Service Mill Levy Calculation (enclosed)
- C. PIF Collection Update
- D. Sales Tax Collection Update

XIV. Attorney Items

- A. Approve Landscaping Maintenance Easement Agreement with NewQuest Epic Regarding Transfer of Landscape Maintenance Tasks to the District (enclosed)

XV. Manager's Items

- A. 2016 Budget Process
 - 1. August 25th – 2015 Preliminary A.V.
 - 2. October 15th – Draft 2016 Budget to Board
 - 3. November 17th – Public Hearing at Regular Meeting and Approval of 2016 Budget
 - 4. Appoint Gigi Pangindian as Budget Officer
- B. Website Update
- C. Other

XVI. Director's Items

- A. Status of 360 Design Work (enclosed)
 - 1. Discuss Bid for Landscape Construction Work
- B. Confirm Quorum for November 17, 2015 Meeting

XVII. Other Business

XVIII. Adjournment

The Next Regular Board Meeting is Tuesday, November 17, 2015 at 12:00 p.m. at White Bear Ankele Tanaka & Waldron, PC, 2154 E. Commons Avenue, Suite 2000, Centennial, CO